



Coal: Embracing Change and Innovation

24 – 26 August 2021 • Mackay Entertainment and Convention Centre

Proudly hosted by the Bowen Basin Geologist's Group

Technical Contribution FAQ's

My abstract has been approved what do I do now?

On Monday 3 August 2020, all abstract submitting authors should have received a notification on the status of their abstract with details of the 'Next Steps', if you did not receive this notification please contact the Symposium Secretariat: abstracts@2021bbs.com.au

Will my abstract be published in the Symposium Proceedings?

No abstracts only provide notification to the Organising Committee of the topics that could be scheduled into the technical programme and proceedings. These are an "expression of interest" for involvement in the technical programme.

If my abstract has been approved, does that mean my final contribution will be published in the Symposium Proceedings?

No. You will need to finalise the development of your contribution, and this will also undergo a review process by the Organising Committee, who are keen for all acceptable final contributions to be included in the Proceedings.

My abstract has been approved, does that mean I have to present at the Symposium?

Abstract approval only means that you have permission from the Organising Committee to develop your final contribution. However, you may be approached by the Organising Committee after abstract approval to consider presenting your final contribution at the programme (subject to the approval of your final contribution content).

Do I require permission from my Organisation to submit a Paper?

In order to have your Paper published in the Symposium Proceedings, the Organising Committee requires you to have the final approvals to submit your Paper by: **Friday 16 October 2020** (6 weeks before the submission deadline). If you have not already received your approvals please ensure you have prior to this deadline. Please refer to your notification email on the status of your approval as registered with the Symposium, if you have an update to this status for example previously it had not been approved but now you have the relevant approvals, please directly email the 2021 BBS Secretariat.

I won't get approval for my content at all! I feel it's too sensitive to talk about outside of my company, or my Clients won't give me permission.

The Organising Committee is keenly aware that many companies have restrictions on sharing information that could be seen as sensitive to their operations or projects. However, the place of the BBGG as the host of the Symposium is to foster the exchange of knowledge in the coal geology (and related disciplines). To that end, the Organising Committee hope that by asking for participation in the technical programme via the submission of posters which share non-sensitive company information, that we might be able to achieve this outcome for the industry. If you want your content to be read as a technical paper still, consider how you can get the message across without sharing the sensitive details. For example, can you anonymise the project details (including location, seam naming, etc.)?

I have permission to submit a poster with non-sensitive geology information for my deposit. Are there guidelines to follow for this?

Yes. The Organising Committee has developed guidelines for authors of posters to show them how to present their posters. These guidelines were provided to poster authors upon acceptance of your abstract.



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Do I have to submit a Full Technical Paper?

Yes, all abstract authors who were accepted to proceed to a Technical Paper must submit a paper in order to be considered for the final programme, this includes all nominated presentation types such as Workshops and Forums.

What format should my Technical Paper be submitted in?

All Technical Papers must follow the guidelines provided in the submission portal and formatted by using the template provided, you can also download the template [here](#).

Do I have to submit a Poster Paper?

If you would like your Poster included in the Symposium Proceedings then you are required to submit a Poster Paper which will then be reviewed by a panel of experts. All accepted Poster Papers will then be published in the proceedings. If you are not interested in having your Poster published in the proceedings and would only like to have a display at the Symposium, then please contact the Secretariat.

How do I convert my Poster into the A4 Poster Paper format?

Guidelines and examples are provided in the Poster Paper submission portal, you can also view these [here](#).

Am I required to also print a Poster for presenting at the Symposium?

Yes, all Poster authors are asked to submit both a Poster Paper for publication and a printed A0 Poster for display at the Symposium. It is the responsibility of the author to print their poster and place in the poster viewing hall at the Symposium.

What is the initial deadline date for all Paper submissions?

23:59 AEST Sunday 29 November 2020

How do I submit my Paper?

An automatic sign-in link was provided to the relevant submission portal in the abstract notification email you received.

What happens after I submit my final contribution?

Selected members or delegates of the Organising Committee will peer-review your final contribution, and provide feedback to you by Friday 11 December 2020. You will then have until 23:59 (AEST) **Sunday 28 March 2021** to respond to Reviewer feedback and submit your final contribution for publishing.

Do I have to register for the Symposium

Yes, all submitting or presenting authors are required to be registered for the Symposium in order for their Paper to be considered for publication. The deadline for authors to register is **Sunday 28 March 2021**, the same date that your final contribution is due.

If my final contribution gets approved, does that mean I have to present at the Symposium?

No. There is no requirement for the authors to physically present at the Symposium.

I want to be a presenter at the Symposium!

All presenter requests will be considered by the Organising Committee in line with the format of the Technical Programme. However, the Organising Committee cannot guarantee that your nomination to



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SYMPOSIUM

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present will be honoured.

How will my final contribution reach Symposium delegates?

All final contributions will be published in the Symposium Proceedings, which will be available in both hard copy and electronic format. Selected contributors may be approached by the Organising Committee to present their paper as a traditional 20-minute talk, workshops or alternative formats.

What is the target audience for technical contributions?

Whilst we encourage technical and detailed contributions, the content must be delivered in such a way to be understood by the wider audience, for both written and technical presentations.

If I am asked to present at the Symposium, will I be compensated for my contribution?

No, presenters will not be paid to present at the Symposium. In special circumstances, the Organising Committee may elect to offer free entry to selected sessions; the trade exhibition and/or social events for invited guests.

If I am asked to present at the Symposium, will I be able to have input on which session I speak in?

The Organising Committee will endeavour to organise the technical programme in consideration of speaker availability/preferences, however, it may not always be possible to meet all requests. In addition, presenters will also not be able to choose who will sponsor their session.

For all other paper and programme enquiries

Siobhan Jensen of the Symposium Secretariat

Email: abstracts@2021BBS.com.au

Phone: 03 9682 0500